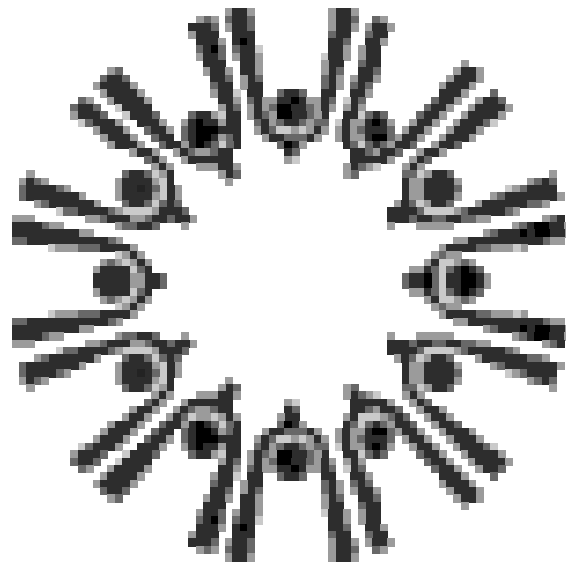


**Preston Council for Voluntary Service
Registered Charity No. 222247**

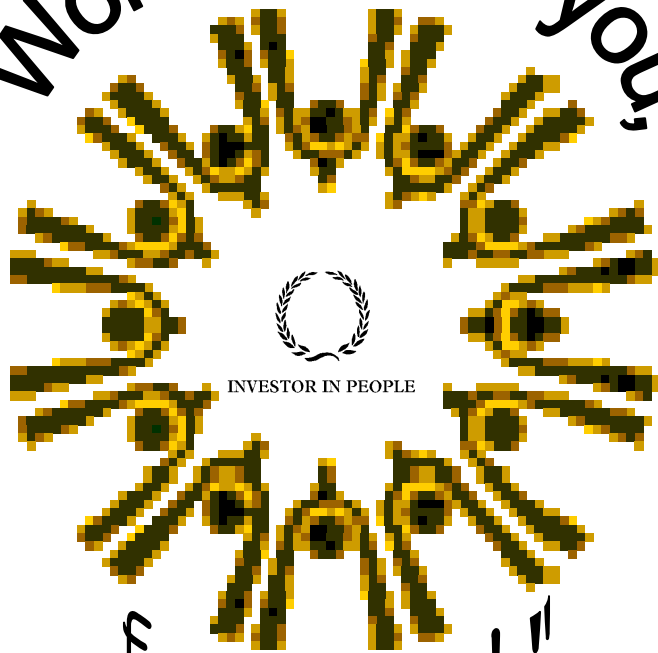
**Celebrating 76 years of service
"Promoting and assisting
voluntary and community
activity in Preston"
1934-2010**

**Annual Report &
Accounts 2009/2010**



"Working with you, for you!"

"Working with you,"



for you!"

About Us...

The Trustees of the Preston Council for Voluntary Service submit their report for the year ended 31st March 2010.

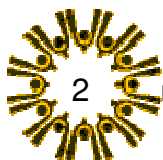
REGISTERED OFFICE OF THE CHARITY:

Units 23-27
Guild Hall Arcade
Lancaster Road
Preston
PR1 1HR
Telephone: 01772 251108
Fax: 01772 251170
Email: pcvs@voluntarysectorpreston.freeserve.co.uk
Website: www.prestoncvcs.org
Registered Charity No. 222247

STAFF:

Chief Officer	Joan Burrows	
Administrative Assistant (Assisted Placement)	Simon Fowler	
Information and Support Officer	John Freeman	
Volunteer Service (Employment Skills Through Volunteering) Co-ordinator	Tony Hyland	
Volunteer Service (Employment Skills Through Volunteering) Administration Officer	Sandra Hooley	up to Dec '09
Volunteer Service (Employment Skills Through Volunteering) Administration Officer	Ian Ferguson	from Jan '10
Volunteer Service (Employment Skills Through Volunteering) Administration Officer	Mark Waddington	from Mar '10
Domestic	Stella Swift	
Grants/Community Inclusion Officer	Ian Ferguson	from Jan '10
Administrative Officer	Emma Green	from Mar '10
Administrative Officer	Richard Baxter	from Mar '10

We would like to express our sincere thanks to the volunteers who have assisted us in our work: Jan Whitfield, Lynn Silver, Abir Ahmad, James Hamilton, Denise Read, Julie Gregory, Patricia Thomas and Mark Waddington who assisted with administration and Marc, Dean, Philip, Iliyas and Thomas (HMP Kirkham) for their assistance with administration and event support and for their DIY skills. We acknowledge the continuing support from Remploy Primeforce (assisted staff placement) and we have welcomed being involved in assisting Age Concern Lancashire Youth Employment Training Scheme by providing a work based placement for Leanne Newsham and Vikita Modasia.



About Us...

WHAT IS THE CVS?

The full name is the Preston Council for Voluntary Service. The CVS exists because 76 years ago local voluntary and community organisations saw a need for an umbrella organisation which would provide support, training, development services, information and representation on behalf of the voluntary sector.

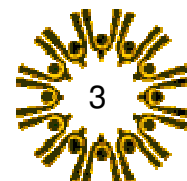
Preston Council for Voluntary Service (CVS) is an unincorporated voluntary association with charitable status and is governed by a Constitution.

Aims:

- *The provision of services to and support for other voluntary organisations in Preston and District*
- *The provision of opportunities for closer working together within the voluntary sector and with statutory authorities*
- *The provision of a channel through which other organisations may make representations on matters which concern the community*
- *The development of new ideas, strategies and organisations*
- *Strategic partnerships - This involves direct engagement in strategic partnership bodies with statutory and other organisations in order to participate in decision-making processes. CVS may engage themselves or enable the engagement of the local voluntary and community sector. Strategic partnerships may be sub-regional, district wide or neighbourhood. They may be cross-cutting or have a particular focus.*

EQUAL OPPORTUNITIES STATEMENT

Preston Council for Voluntary Service supports the principle of equal opportunities in its employment practice, service delivery and through its role as advocate for the wider voluntary and community sector. Preston Council for Voluntary Service's Equality and Diversity Policy is a basis for all its work. There have been no material changes to this policy over the past year.



About Us...

EXECUTIVE COMMITTEE 2009/2010

The Charity is managed by a board of Trustees, elected from the membership together with elected officers and representatives of statutory bodies, and is collectively known as the Executive Committee. The trustees meet monthly. In addition sub-committees and advisory groups are established to support the work of the Executive Committee.

PRESIDENT: The Right Worshipful The Mayor of Preston
Cllr. John Swindells up to June '09
Cllr. Keith Sedgewick from June '09

VICE PRESIDENT: Mrs. M. Graham JP

ELECTED TRUSTEES

HONORARY OFFICERS:

Chairman Mrs. W. Hogg
Vice-Chairman Ms. R. Moss
Treasurer Mr. A. Patel

COMMITTEE MEMBERS:

Mr. T. Greaves
Mrs. M. Graham JP
Mrs. H. Carmichael
Mr. I. Member
Mrs. S. Skirvin
Mr. H. Mulla JP

NOMINATED REPRESENTATIVES:

Lancashire County Council: County Cllr. K. Ellard
Preston City Council: Cllr. S. Thompson
Cllr. A. Hackett
NHS Central Lancashire Vacancy

CO-OPTED MEMBER:

Ms. J. Perrin from Aug '09

MEMBERSHIP/AFFILIATIONS/CHARTER MARKS.....

MEMBERSHIP/AFFILIATIONS:

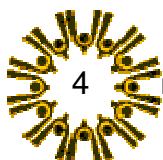
National Association for Voluntary and Community Action (NAVCA) *

National Association of Voluntary Organisations (NCVO)

* formerly National Association of Councils for Voluntary Service (NACVS)

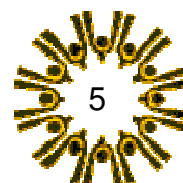
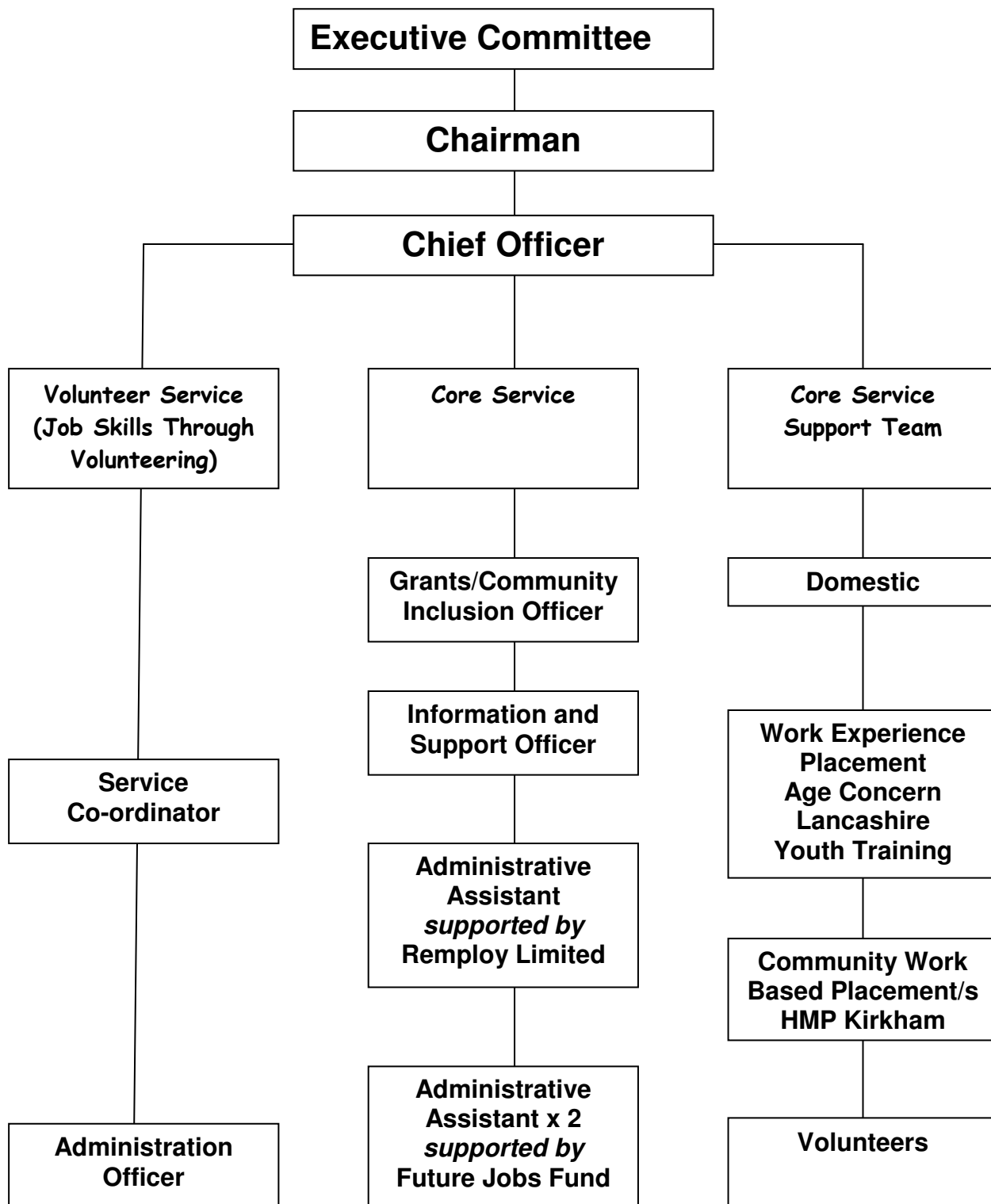
CHARTER MARKS:

- INVESTORS IN PEOPLE recognised February 2004 post recognition reviews in February 2007 and February 2010
- NAVAJO LESBIAN AND GAY FRIENDLY ASSURANCE awarded November 2001
- PRACTICAL QUALITY ASSURANCE STANDARD FOR SMALL ORGANISATIONS (PQASSO) Achieved Levels 1 (external assessment) and 2 (self assessment)



About Us...

MANAGEMENT STRUCTURE



Executive Committee 2009/2010

PRESIDENT: The Right Worshipful The Mayor of Preston

V/PRESIDENT: Mrs. M. Graham JP

NOMINATING ORGANISATION

CHAIRMAN: Mrs. W. Hogg Preston Standing Conference of Women

V/CHAIRMAN: Ms. R. Moss Homestart Preston

TREASURER: Mr. A. Patel Preston Gujarat Muslim Welfare Society

SECRETARY: Mrs. J. Burrows

EXECUTIVE:

Mrs. M. Graham JP	Parkinson House/Contour Homes
Mrs. H. Carmichael	Preston Social Support Group for Deafened People
Mr. I. Member	Baitulmal Charity Concern
Mr. H. Mulla JP	Preston and Western Lancashire Racial Equality Council
Mrs. S. Skirvin	Age Concern Preston and South Ribble

REPRESENTATIVES:

County Cllr. K. Ellard	Lancashire County Council	up to Nov '09
County Cllr. C. Crompton	Lancashire County Council	from Nov '09 to Dec '09
Cllr. S. Thompson	Preston City Council	
Cllr. A. Hackett	Preston City Council	
Vacancy	NHS Central Lancashire	

CO-OPTED MEMBER:

Ms. J. Perrin

Membership of Sub Committees 2009/2010

Finance and General Purposes Committee

Mr. A. Patel
Mrs. M. Graham JP
Mr. H. Mulla JP
Mr. T. Greaves
Mrs. W. Hogg
Mrs. H. Carmichael
Officer Rep:
Joan Burrows

Link Trustees

Mrs. H. Carmichael
Mr. T. Greaves
Mrs. W. Hogg

Personnel Sub Committee

Mrs. M. Graham JP
Mr. H. Mulla JP
Mr. T. Greaves
Mrs. H. Carmichael
Officer Rep:
Joan Burrows

Strategic Planning Committee

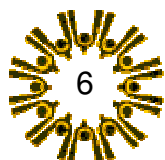
Mrs. W. Hogg
Mrs. H. Carmichael
Mr. H. Mulla JP
Mr. A. Patel
Officer Rep:
Joan Burrows

Policy Working Group

Mrs. W. Hogg
Mrs. H. Carmichael
Ms. R. Moss
Ms. R. Moss
Officer Rep:
Joan Burrows

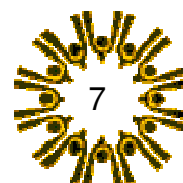
PQASSO Working Group

Mrs. W. Hogg
Ms. R. Moss
Officer Reps:
Joan Burrows
Sandra Hooley up to Dec '09
John Freeman
Ian Ferguson from Jan '10

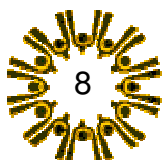


Affiliated Members - List of member organisations as at 31.03.10.

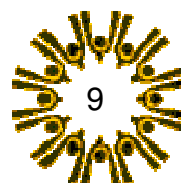
Access Lancashire
Action for Blind People
Active Mediation
Addiction and Dependency Solutions
After Adoption
Age Concern Lancashire
Age Concern Central Lancashire
Ahmadiyya Muslim Association
Al-Ansaar Welfare & Education
Alcoholics Anonymous
Alzheimer's Society Central Lancashire
Amity (Befriending in the Community)
Ashton Methodist Worship & Community Centre
Autism Initiatives
Avenger's Performing Arts
Barnardo's "Include Me 2"
Barnardo's Moving On
Breathe Easy, British Lung Foundation
British Legion Women's Section (Preston Branch)
British Red Cross Society Preston
Brittle Bone Society
Brookfield SpacePlace
Brothers Of Charity Services
Cadley and Greyfriars PACT Partnership
Cancer Help (Preston) Limited
Carers UK (Preston Branch)
Caritas Care
Cedar House (Preston Pregnancy Counselling Centre)
Central Advocacy
Central Lancashire ME/CFS Support Group
Cham Tse Ling Tibetan Buddhist Centre
Civil Service Pensioners Alliance, Preston & Chorley
Clarendon Community Centre
Contour Homes (Housing Association)
Cottam Community Association
CSV Training and Enterprise North
CRUSE Lancashire - Preston, Fylde & Wyre Branch
Deafway
Deepdale Women's Action Group
Diabetes UK - Preston & District Support Group
Disability Equality North West
Drugline Lancashire Limited
East Lancashire Deaf Service
Emmaus Preston Limited
Enterprise4all
Epilepsy Action
Faiths4Change
Feast of Jazz Workshop & Friends of Jazz Festival



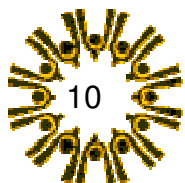
Fox Street Community
 Full Life Church
 Fulwood Methodist Development Limited
 Fylde Coast Mens Support Association (F.C.M.S.A.)
 Galloway's Society for the Blind
 Girlguiding North West England
 Grassroots Family Days Project
 Greater Deepdale Community Association
 Groundwork Lancashire West
 Guild Initiative for Furniture Trust (GIFT 92)
 Gujarat Hindu Society
 Gujarat Muslim Welfare Society
 Heartbeat North West Cardiac Centre
 Home Start Northwest Regional Office
 Homeless in Preston
 Homestart Preston
 la The Ileostomy and Internal Pouch Support Group Central & North Lancashire
 Ingol & Tanterton Community Trust (INTACT)
 Integrate (Preston & Chorley) Limited
 Jamaican National Association
 Lancashire Advocacy
 Lancashire Community Finance
 Lancashire Family Mediation Service
 Lancashire Fire & Rescue Service - The Princes Trust
 Lancashire Global Education Centre
 Lancashire Parenting Project, Action for Children
 Lancashire Wide Network for Ethnic Minority Women
 Lancashire Young Homeless Project Limited
 L'Arche Community (Preston)
 Lattice Gas Retired Employees Association Preston
 Leonard Cheshire
 Making Space
 Marie Curie Cancer Care
 Marine Cadet Corps
 Masjid-E-Aqsa (Preston Hanfi Sunni Muslim Society)
 Med-Alert
 Mencap (Royal Society)
 Merriweather Home Association
 Mid Lancashire Association for Mental Health (MIND)
 Minority Ethnic Communities Development Association (MECDA)
 Multiple Sclerosis Society (Preston and District)
 National Autistic Society - Preston & District Branch
 National Childbirth Trust (Preston Branch)
 National Federation of Spiritual Healers (NFSH)
 National Society for the Prevention of Cruelty to Children (NSPCC)
 Nguzo Saba Centre Limited
 North West Planning Aid
 One Voice Neighbourhood Management Partnership



Pakistan Muslim Welfare Association Preston
Parent Partnership Service
Parkinson's Disease Society (Preston & District Branch)
PRESCAP (Preston Community Arts Project)
Pre-School Learning Alliance
Preston - Lancashire Survivors Group (PLSG)
Preston & District Citizens Advice Bureau
Preston & District Dyslexia Association (PADDA)
Preston & District Fibromyalgia Support Group
Preston & District Multiple Sclerosis Society
Preston & District Muscular Dystrophy Support Branch
Preston & District SCOPE
Preston & South Ribble Trades Union Council
Preston & Western Lancashire Racial Equality Council
Preston Arts Association
Preston Blind Bowling Club
Preston Breathe Easy Group
Preston Cardiac Support Group
Preston Care & Repair
Preston Care and Support Group
Preston Childsplay
Preston City Boxing Team
Preston City Caribbean Carnival
Preston City Trampoline Club
Preston Community Network
Preston Community Transport Limited
Preston Domestic Violence Services
Preston Faith Forum
Preston FM Community Radio
Preston HIV Support Team
Preston Lesbian, Gay, Bisexual Transgender Group
Preston Lifelong Learning
Preston Mencap
Preston Montserrat Association
Preston Musical Comedy Society
Preston Muslim Forum
Preston Pakistan Cultural Society
Preston Panthers
Preston People First
Preston Sea Cadets
Preston Serene Reflection Meditation Group (Soto Zen)
Preston Seventh Day Adventists Homework Centre
Preston Social Support Group for Deafened People
Preston Stroke Club
Preston Twinning Partnerships
PUKAR Disability Resource Centre
Quakers - Religious Society of Friends



Relate Lancashire & Cumbria
Roadpeace Lancashire
Rosemere Cancer Foundation
Royal British Legion (Preston Branch)
Royal British Legion Women's Section (Preston Branch)
Royal National Institute for the Blind (RNIB)
Sahara In Preston
Salvation Army Housing Association
Samaritans Preston
Save The Children (Preston Branch)
Schools Out
Shadows & Rainbows Partnership
Self Unlimited Stanley Grange
Shahbash Limited
Signposts MARC Limited
Sikh Cultural Association (Preston)
SMILE Preston (Self Motivation in Lasting Endorphins)
SPACE (Friends of the Willows Limited)
Speakability
Spectrum Association
SPIRE - Preston Supported Housing
Spiritual Assembly of the Baha'is of Preston
St. Catherine's Hospice (Lancashire) Limited
St. John Ambulance
St. Vincent de Paul Society
Standing Conference of Women's Organisations (Preston)
Stonham Parkinson House Young Parent Services
Support and Education on Eating Disorders (SEED)
Tanterton Christian Fellowship
The Dystonia Society
The Foxton Centre
The George Barton Trust
The National Football Museum
The Parish of Preston: St. John & St. George the Martyr
The PIP Project
The Rowan Organisation
The Salvation Army
The SPACE Centre (Friends of the Willows)
The Wildlife Trust for Lancashire - Manchester and North Merseyside (PLIP)
UCLAN - Student Involvement and Development Centre
Victim Support Lancashire - Preston Branch
Voluntary Organisations in Social Care Education (VOISE)
Women's Royal Voluntary Service (Preston)
Women Supporting Women
Workers Educational Association - North West Region
Y.M.C.A. Preston
Yog Seva Centre
Young Lancashire



CHAIRMAN'S REPORT

In presenting the 76th Annual Report and Accounts of Preston CVS I can look back over a successful and busy year.

We began as we intended to continue with an unusual take on our AGM. All our reports were presented as written in the Annual Report which gave us the time and the opportunity to celebrate Volunteering and the work of many of our constituent organisations. It is a pleasure to see (and hear) such a lively and enthusiastic audience at an AGM!

Over the last twelve months I have been involved in the regular activities of Preston Council for Voluntary Service and in particular with the round of appraisals of staff, and an innovation this year, trustees also! This was introduced on the advice of Investors in People and also to meet PQASSO standards of governance. In addition I have met informally with our office volunteers. It has been extremely interesting to have these meetings.

February 2010 saw Preston Council for Voluntary Service being reviewed against Level One of the Investors in People Standard for the second time since its initial award in 2001. Twenty two people were included within the scope of the review of which ten were interviewed. We were described as a small, close-knit, dedicated team of people clearly focussed on providing an umbrella service to its wide range of affiliated members.

As in previous years we recognise the contribution that our volunteer and work placements make in our workplace. I express thanks to Jan, Lynn, Abir, James, Denise, Julie, Pat and Mark all recruited via our own volunteer service. From HMP Kirkham Marc, Dean, Philip, Iliyas and Thomas and from Age Concern Lancashire Youth Training (now Age UK Youth Training) Leanne and Vikita.

The Executive Committee members have met regularly throughout the year and I have leaned heavily on them for support and expertise. Many of the Committee also serve on the Finance and General Purposes Committee, Policy Working Group, PQASSO Working Group and when required Personnel Sub Committee. It is hard to express how much time and effort is given so freely - my sincere thanks to them all on your behalf.

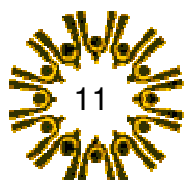
It would be most remiss of me not to thank our Chief Officer in particular for the part she plays in the successful management of Preston Council for Voluntary Service. I have been requested specifically by the trustees to commend her to you for the part she plays. All members of staff are to be congratulated for their efforts and dedication throughout the year. They are the heart of the organisation and I thank them all sincerely.

As I reach the end of my first year as Chairman I can look back with much pleasure. The accolades go to trustees, staff, volunteers and you, the member organisations for all we have achieved.

Finally I must express thanks for the financial support provided by Lancashire County Council, Preston City Council and NHS Central Lancashire.

I commend this Annual Report to you.

Mrs. Wendy Hogg
Chairman



CHIEF OFFICER'S REPORT

Once again this has been a very busy year for the Council for Voluntary Service. Throughout this report we aim to show a picture of the range of work we have undertaken and hope that it provides an understanding of the way that our services underpin those of our members.

CVS membership now stands at 192, which includes nine members who have joined during the past year. Membership is considered by the Executive Committee, and the constitutions and rules of applicants have to comply with our own Charitable Status. However, our services and support are offered to the whole of the voluntary and community sector in our area as many smaller and developing organisations are working hard to develop their policies and practice which will allow them to apply for membership.

We have met our targets in our work plan of development, information and training.

In addition to the 'one off' telephone calls or enquiries, we have worked with ninety six (96) different organisations during the year on matters such as funding, management, governance and personnel issues.

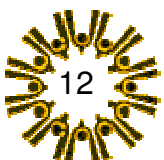
We have continued to provide information to existing and new groups as well as agencies whom we work alongside within the public and private sectors. 450 copies of our newsletter "CVS News" have been produced and circulated quarterly. The newsletter continues to be the area of core CVS work which attracts most compliments. This year we have fielded a total of 2,235 telephone calls with general enquiries for information, this figure does not include the increasing number of requests for information by email which we are starting to monitor. We have had over 4,043 official visitors to the offices with numerous ad hoc visitors. We continue to update the Directory of Voluntary and Community Groups Working in Preston, the 2009 edition has 311 listings, and we have revised our Funding User Guide which is now in its fifth edition.

Liaising with other agencies to ensure that the views and experiences of people in voluntary organisations are taken into account remains a vital part of our work. To name but a few CVS was represented on the following: Preston Strategic Partnership, Volunteering Lancashire, Lancashire Teaching NHS Foundation - Governing Council, Help Direct Combined District Partner Group, NHS Central Lancashire Community Engagement Team and Plungington Multi Agency Group.

We have offered workshops on the following topics during the year: Child Protection, Vulnerable Adults, First Aid, Gypsy, Roma and Traveller Awareness, Minute Taking Skills and Evaluation and we have spent countless hours helping people locate potential funders. Fifty one people have used "FunderFinder" and we have provided copies of our Funding User Guide to all our members and wider. Workshops have also been held on Developing a Fundraising Strategy, the Big Lottery Fund and Awards for All.

In addition to all our core work Preston CVS has a long history of supporting and managing projects. We continue to support the work of NHS Central Lancashire by facilitating the employment of a Participatory Appraisal Trainer and Consultant for the Infant Mortality Study and an Evaluation Officer for the Preston local evaluation of the Target Wellbeing Programme.

Working alongside Preston Employment Partnership a project to support people experiencing worklessness came online in January 2009 and is continuing. Taking into account the new



welfare reforms that the government implemented back in October 2008 the project aims to assist those residents who are most distanced from the labour market. The project pioneers volunteer placements and provides volunteering support, pre-employment training and work tasters with local potential employers.

We have continued to undertake ad hoc pieces of work which this year have included supporting the Friends of the Queen's Lancashire Regiment Museum by providing administrative support in the research for the compilation of the post 1945 Roll of Honour, a project they were undertaking on behalf of Preston City Council. We have held a Health Fair from the Preston Quaker Meeting House for the residents of Deepdale and surrounding areas and worked alongside colleagues from The Big Lottery Fund to promote applications to the various grant schemes.

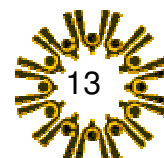
In addition to all the aforementioned we continue to review policies and procedures for the maintenance of good practice and continue to work in line with the NAVCA Membership Quality Standards. In February 2004 Preston CVS was awarded the Investors in People Standard, 2007 saw our first post recognition review and this year 2010 we undertook our second review maintaining this standard for a further three years up to February 2013. The last twelve months has seen CVS continue to adhere to Levels 1 and 2 of the PQASSO self assessment quality assurance system designed for voluntary organisations and work towards Level 3. This standard goes through all aspects of the organisation and asks you to check that the relevant systems are in place and to do something about it if they are not. In February 2010 our organisation also achieved the Health Works Award Central Lancashire - Bronze in recognition of our commitment to improve the working environment for all employees. This award was signed by Maggi Morris, Director of Public Health, NHS Central Lancashire.

Once again our thanks must go to Lancashire County Council, NHS Central Lancashire and Preston City Council for their financial assistance and to other agencies who have provided us with finances or support in kind which includes The Co-operative Bank, the BNFL Springfields Employees Medical Research and Charity Trust Fund and the Working Neighbourhood Fund. I acknowledge the work undertaken by Ruth Carter preparing our payroll and accounts and confirm our business remains with The Co-operative Bank plc, the Britannia Building Society, the Nationwide Building Society and the Yorkshire Building Society. I thank my work colleagues for their skilful contributions and much needed good humour throughout the year and on behalf of the staff team, I would like to thank the Executive Committee members who have given up many hours of their time and expertise to offer support, encouragement and direction to us all.

Thank you to the volunteers who assist us in our office administration and thank you to those of you who send letters of thanks and make comment on the services and support you receive from us. They are greatly appreciated.

In conclusion, most of the groups that the CVS works with operate on a financial scale which is out of proportion to the benefits that the community receives from them. We are delighted to be able to support so much voluntary activity in our community and to promote the often unrecognised work that is going on in our midst, I acknowledge the work of our membership organisations recognising their individual commitment, dedication and professionalism in the services they provide to local people.

Joan Burrows
Chief Officer



INFORMATION AND SUPPORT OFFICER'S REPORT

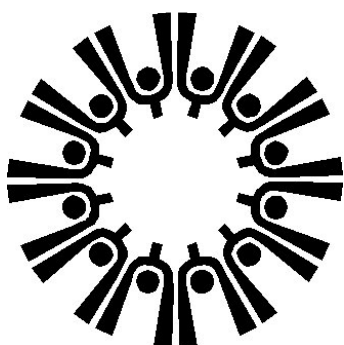
The period under review was my first full year as Information and Support Officer. The changes resulted in my taking responsibility for some of the aspects of the Preston CVS Volunteer Service since the ending of the Big Lottery funding in December 2008. This service is significantly supported by our own volunteers who have been contributing the equivalent of, at least, two days per week to the service. During the period April 1st 2009 to March 31st 2010 the service referred 766 non unemployed [◇] volunteers to voluntary groups.

I organised the Celebrating Volunteers event element of the Annual General Meeting in 2009 which saw thirty seven (37) voluntary groups take the opportunity to formally recognise the work of their volunteers with the presentation of certificates. I promoted the event at an interview on Preston FM. During the year I have promoted the Volunteer Service at events held at Preston College and at the University of Central Lancashire. I have also made presentations on the Service at Drugline Lancashire Limited and Cancer Help (Preston) Limited during the year. Early in 2010 I contributed to the updating of the CVS Funding User Guide and made it available on the CVS web site. In November I made a presentation on the funding advice service we offer at the Funding Fair for sports groups in Preston organised by the Preston Sports Forum. I supported the Plungington Multi Agency Group in organising their first event in September aimed at promoting community cohesion in the district. I have represented the CVS on the Preston Community Food Growing Steering Group and the Inclusion Reference Group. I have worked with three newly formed groups during the year to develop their constitutions. I continue to be a member of the CVS PQASSO sub group working to achieve full compliance with this quality standard.

John Freeman
Information and Support Officer

NB [◇] Unemployed volunteers supported via the employment skills through volunteering project.

This guide is produced to be used as a quick reference for groups who are looking for funding. The guide is updated annually.



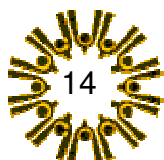
Preston Council For Voluntary Service

"Promoting and assisting voluntary and community activity in Preston"



Funding: User Guide

FOURTH EDITION : 2009



GRANTS/COMMUNITY INCLUSION OFFICER'S REPORT

The Tackling Health Inequalities (THI) and Acorn Small Grant Schemes are intended to enable community, voluntary and faith groups to access funding to help address the NHS Central Lancashire's and Preston Strategic Partnership's strategic priorities of reducing significant health inequalities, encouraging community engagement and enhancing / improving partnership working with the sector.

Tackling Health Inequalities

Capped at £5,000 priority areas for this fund include cancer, heart disease, infant mortality, sexual health, tobacco, alcohol, self harm, mental health and health issues arising from local of community cohesion. During 2009/10 this fund supported related activity by: Cancer Help (Preston) Limited; Preston Care and Repair; The Salvation Army; Schools Out and Sharing Shores.

Acorn Small Grants

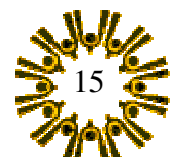
Capped at £1,000 this fund is intended to support or promote community cohesion and health initiatives. During 2009/10 this fund supported related activity by: Broadgate Youth Action Scheme; Commensus; Community Action Group; Gujarat Muslim Welfare Society; Friends of Brookfield; Grimsargh Field Day Committee; Highfield Primary Parent Teachers and Friends Association; Home-Start, Preston; Moor Nook Youth Development Scheme; Preston Community Network; Preston DISC (now Disability Equality North West); St. Lawrence Barton; St. Maria Goretti Parent Teachers and Friends Association; St. Stephens Parochial Church Council; The Salvation Army Preston; Springfields Football Club and White Chapel Parent Teachers and Friends Association.

The deadline for receipt of applications for 2010 – 2011 THI and Acorn grants passed on 31 May 2010 and, yet again, both funds have been heavily subscribed.

Small Sparks

Capped at £500 and intended to kick start community activities for adults (over the age of 18) this fund, which has only been available since November 2009 has funded 26 projects, many run by small grass roots voluntary / community organisations with little or no previous experience of applying for funds, managing budgets or providing evidence of success. It has therefore not only been successful in creating new community activities but has also, in many cases, built the capacity of groups to deliver bigger and better services to their communities in future. Applications are considered monthly and applicants are notified of outcomes within four weeks of application.

Ian Ferguson
Grants/Community Inclusion Officer



ADMINISTRATIVE DEPARTMENT REPORT

The small team who have worked well together throughout the year providing administrative support are Simon Fowler who commenced in September 1999 and Richard Baxter and Emma Green, who joined us in March, providing support to the Chief Officer and Core Service staff. We are dependent on voluntary help with clerical duties in the office and as a consequence the volunteer team further expanded during the year thus reflecting the increasing workload in the general office.

CVS colleagues were delighted to accompany Simon when he visited the Mayor's Parlour, in February 2010, to be presented with his ten year service award by The Mayor and Mayoress of Preston, Councillor and Mrs. Keith Sedgewick. This award was supported by Remploy Limited. During the year the staff team, including volunteers, attended training courses on First Aid, Child Protection, Minute Taking Skills, Gypsy, Roma and Traveller Awareness, Developing a Fundraising Strategy, Developing a Vulnerable Adults Policy and Audio Visual Presentation Skills. Further short sessional training was undertaken on the use of office equipment. All hopefully enhanced their work (and life) skills.

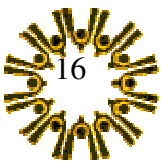
HMP CUSTODY TO WORK SCHEME

At HMP Kirkham we have a large number of selected, low risk life sentence and long term prisoners who are approaching the end of their sentences. After a thorough risk assessment, including a period of supervised community work, they become eligible for unsupervised activities in the community. This vital stage of the resettlement programme enable men to develop work routines and enhance their life and social skills in preparation for their eventual release.

The partnership with Preston Council for Voluntary Service, spanning ten years, has allowed us to successfully place men there for community work. The prisoners and also Kirkham's resettlement team have always regarded these placements as positive and beneficial experiences.

We value this partnership and look forward to continued involvement with the Council for Voluntary Service in Preston.

Nigel Johnson
Custody 2 Work Officer



AGE CONCERN LANCASHIRE YOUTH TRAINING SCHEME/YOUNG APPRENTICESHIP SCHEME

Part of Age Concern Training provision is to place candidates with selected employers. Working with Preston Council for Voluntary Service (CVS) we have placed a number of NVQ Administration candidates with them to develop the candidates' office work experiences and skills.

Having a good working relationship with placement providers such as CVS is important for the invaluable contribution they give to our candidates. By providing our candidates with excellent work opportunities, and in gaining excellent all round and varied office work experiences.

Candidates who have worked at CVS have developed very good office skills under the guidance and support from the Chief Officer Joan Burrows. My thanks to her and her working team for all the support and assistance they have afforded to our Administration candidates and Young Apprentice who have been placed with them.

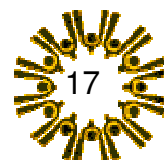
Preston Council for Voluntary Service is very supportive, kind and provide a unique working environment, which encourages the candidate to develop good working relationships and communication and team building skills. They become self-confident, motivated and also they gain office-working experiences, which will be beneficial to them in their future careers.

I look forward to continued partnership with CVS in the future, with knowledge that I know the candidates will be encouraged to become the best they can be within an office environment with the help and support from the Chief Officer Joan Burrows.

Holly Nightingale
Young Apprentice Business and Administration Tutor

CVS PROJECTS

In addition to our core work with organisations, the CVS manages projects that have been established to address specific needs. This year these have been supporting NHS Central Lancashire with the Infant Mortality Study and Target Wellbeing Programme and the Volunteer Service (job skills through volunteering).



EMPLOYMENT SKILLS THROUGH VOLUNTEERING

CO-ORDINATOR'S REPORT

Introduction

This was the first full year of working in partnership with Preston Employment Partnership (PEP) and has proved to be very successful with over 140 people who were unemployed being helped into voluntary work placements to help build skills and experience.

How the partnership works

The partnership came about as a result of discussions between the two agencies which recognised the potential benefits from voluntary work for unemployed people trying to get back into the world of work.

Many of the unemployed clients PEP are trying to support back into work (or into their first job) are not job ready and need to sharpen their skills and experience and get a current reference to give them a realistic chance of securing a job in what has become a very competitive job market.

If PEP are supporting a client they feel might benefit from a voluntary work placement, they discuss this option with the client and, if they agree, they contact Preston CVS to arrange an interview.

Preston CVS then try to match the clients referred by PEP into volunteer placements which can help build up skills, work experience and self-confidence, all of which improve employment chances. In addition it gives people that all-important employment reference.

Progress this year

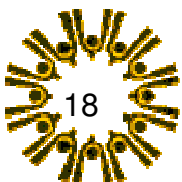
In the 12 months from April 2009 to March 2010, we saw well over 200 unemployed people in connection with possible volunteer work, 108 being referred from PEP and the remainder calling into the CVS direct - many of this latter group were subsequently referred through to PEP to see whether they might be able to offer support.

In total, we were able to arrange 109 definite volunteer placements for the people we saw.

As mentioned in our report last year on the first quarter of working in partnership with PEP, we are seeing the worst employment situation for decades and it has to be acknowledged that just gaining skills and experience is no guarantee of getting a job. But, people need every advantage they can get and PEP and CVS are doing what they can do to help.

We look forwards to another successful year in the coming 12 months, working together with PEP to reduce unemployment in Preston.

Tony Hyland
PEP Volunteer Co-ordinator



ADMINISTRATION OFFICER'S REPORT

Preston CVS and Preston Employment Partnership (PEP) joined forces to help people who are struggling to get a job, and for whom it is felt would benefit from a period of voluntary work on their pathway to possible paid employment via our Employment Skills Through Volunteering Project.

Our focus is to work with unemployed clients, referred to us by PEP, and our aim is to match volunteers with a suitable voluntary placement which would offer them training and experience.

The project appears to be working well and statistics to date indicate that between January to December 2009 actual placements numbered 93, January to March 2010 16 people were placed. Referred to CVS by PEP were 139 unemployed people January 2009 to March 2010 and 69 people, for the same period, who have self-referred to the CVS.

We look forward to a continued successful partnership with our colleagues in PEP over the coming year.

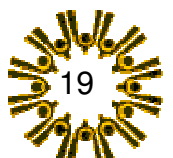
Ian Ferguson
Administration Officer
From January 2010

Mark Waddington
Administration Officer
March 2010

CVS VOLUNTEERS AND PLACEMENT STUDENTS

Volunteers now play an important role in the day to day running of the CVS general office services. They work hard behind the scenes photocopying, collating, sending out mailing, filing and a whole multitude of other work to keep our services going. Some stay a few months to build on their CV's while others have been with us a few years, all of whom we are grateful to for their hard work and commitment with this sentiment in my mind our thanks go to Jan, Lynn, Abir, James, Denise, Julie, Pat and Mark.

Along with volunteers the CVS takes on placement students from Age Concern Lancashire Youth Training Scheme and men from HMP Kirkham on community work based placements. The new CVS year is upon us and no doubt there will be the inevitable changes within our volunteer workforce and new initiatives for them to be involved in. All to be expected when being part of such a busy developing organisation.



FINANCE AND GENERAL PURPOSES COMMITTEE REPORT

The Executive Committee re-appointed this committee at the meeting held in July 2009. It has met eleven times since then at monthly intervals.

In addition to serving in its normal role since February 2010 the Finance and General Purposes Committee, in conjunction with representatives from Help Direct reviewed and recommends application to the Small Sparks Grant Fund.

The normal work of the committee ensures the efficient running of the organisation and covers finance, review of NJC pay scales and ratification of work undertaken by Policy and PQASSO working groups. The Business Plan 2010-2013 is also overseen by the committee.

In addition to routine work a decision was taken to review the Preston Council for Voluntary Service investment position because of the current financial problems globally. It was agreed to transfer funds to Yorkshire and Nationwide Building Societies to distribute our investments. This requested a reallocation of signatories also, as did the appointment of new chairman. Staff recruitment was also an important issue due to staff change and staff illness.

Our review by "Investors in People" proved fully successful and thanks are due to all who participated. The work done by Policy and PQASSO Working Groups has contributed to this.

The Policy Working Group has been working in conjunction with Acton Jennings to complete our new Employee Handbook. At the time of writing this is in final draft and hopefully will be available by the AGM. Work on the handbook has created the need to develop new policies and redraft some existing policies including Disciplinary, Grievance, ICT, Leave and Sickness policies.

In addition as a result of work on PQASSO standards and general requirements the following has been produced:-

- Stress Policy
 - Internal Communication Policy
 - Retention of Records
 - Reserves Policy
 - Redundancy Policy
 - Appraisal and Development of Trustees
 - Display Screen Equipment and Work Station Assessment
 - Drug, Alcohol and Substance Abuse
- and others are in draft form.

It should be clear that in addition to providing policies and procedures this group also considers personnel issues when they arise, reviews progress on the Business Plan, and recommends on issues raised by the report from Investors in People.



All work, including minutes of meetings, is submitted to the Executive Committee for ratification. The PQASSO Working Group welcomed a change in membership during the course of the year so only six meetings have been held. Collection of evidence for Level 2 has continued and work on Level 3 has progressed significantly. Quality Areas 1-5 are virtually completed and evidence is being recorded as we progress.

My thanks to the members of both Policy and PQASSO Working Groups for their patience and hard work. It is sometimes disconcerting to find that work already completed has to be revisited because of changing goalsposts.

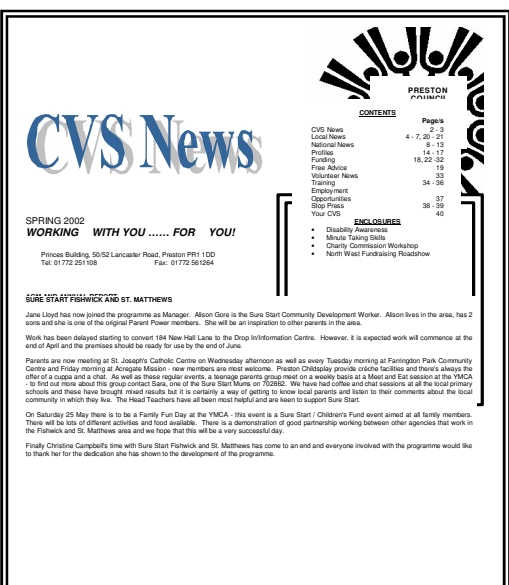
Mr. Patel, our Honorary Treasurer, has provided excellent support and advice ensuring the safety of our finances. I would like to thank all the members of the Finance and General Purposes Committee for the support I have had from them.

Wendy Hogg
Chairman
Finance & General Purposes Committee 2009/2010

CVS News

***The quarterly newsletter of
Preston Council for Voluntary
Service***

- ~ ***local voluntary sector news***
- ~ ***issues affecting local groups***
- ~ ***latest books and publications***
- ~ ***forthcoming training events***



CVS News
SPRING 2002
WORKING WITH YOU FOR YOU!

Princess Building, 50/52 Lancaster Road, Preston PR1 1DD
Tel: 01772 251108 Fax: 01772 551264

SURE START FISHWICK AND ST. MATTHEWS

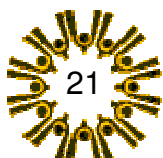
Jane Lloyd has now joined the programme as Manager. Alison Gore is the Sure Start Community Development Worker. Alison lives in the area, has 2 sons and she is one of the original Parent Power members. She will be an inspiration to other parents in the area.

Work has been delayed starting to convert 184 New Hall Lane to the Drop In/Information Centre. However, it is expected work will commence at the end of April and the premises should be ready for use by the end of June.

Parents are now meeting at St. Joseph's Catholic Centre on Wednesday afternoon as well as every Tuesday morning at Farrington Park Community Centre and Friday morning at Acropolis Mission - new members are most welcome. Preston Childplay provide crèche facilities and there's always the offer of a cuppa and a chat. As well as these regular events, a voluntary parent group meet on a weekly basis at a Meet and Eat Session at the YMCA - to find out more about this group contact Sara, one of the Sure Start Mums on 702882. We have had coffee and chat sessions at all the local primary schools and these have brought mixed results but it is certainly a way of getting to know local parents and listen to their comments about the local community in which they live. The Head Teachers have all been most helpful and are keen to support Sure Start.

On Saturday 25 May there is to be a Family Fun Day at the YMCA - this event is a Sure Start / Children's Fund event aimed at all family members. There will be lots of different activities and food available. There is a demonstration of good partnership working between other agencies that work in the Fishwick and St. Matthews area and we hope that this will be a very successful day.

Finally Christine Campbell's time with Sure Start Fishwick and St. Matthews has come to an end and everyone involved with the programme would like to thank her for the dedication she has shown to the development of the programme.



FINANCIAL REPORT FOR THE YEAR ENDED 31ST MARCH 2010

TREASURER'S REPORT

1 ACCOUNTING POLICIES

The principle accounting policies in the preparation of financial statements have been consistently applied to all the years.

a) Basis of Accounting

The accounts have been prepared under the historical Costs Convention and in accordance with revised version of the Accounting and Reporting for Charities: Statement of Recommended Practice, 2005 (SORP). Up until 2007 - 08 we applied SORP 2000 but the growth in size of the SORP 2005, in comparison to the SORP 2000, is largely as a result of expanded explanations in an attempt to make the guidelines more accessible and comprehensible. All income and expenditure is dealt with on an accrual basis.

b) Pension and Retirement Benefit

Preston CVS operates a retirement Pension scheme, from October 2005, the assets of the scheme are held and administered by the Lancashire Pension Service and managed professionally. Contributions to the scheme are determined by a qualified Actuary. The contributions to the scheme are, for the CVS as employer 11.5% and for employees between 6.5% and 6.8% of pensionable salary. The contributions made by the CVS during the financial year were charged to the income and expenditure account as they arise.

c) Executive Committee Members' Remuneration

The Executive Committee Members receive no **remuneration**, except travelling expenses, from Preston CVS during the financial year for the valuable services provided as a member.

The charity law requires the Trustees to prepare financial statements, on the going concern basis unless it is inappropriate to presume that the charity will continue its operations, for each year which give a true and fair view on the state of affairs of the Preston Council for Voluntary Service.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that any statement of account prepared by them complies with the regulations under section 42(1) of the Charities Act 1993. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

d) Tangible Fixed Assets

Depreciation is calculated, normally on a straight line basis, to write off the cost of fixed assets over their estimated useful lives. Estimated useful lives are reviewed periodically, taking into account normal wear and tear. Full year depreciation is being charged for an asset purchased at any time during the year. The following rates are being used :

	Estimated useful lives	%
	Years	Rate
IT Equipment	4	25
Office Equipment	8	12.5
Fixtures and Fittings	12½	8



2 INCOME AND EXPENDITURE, SURPLUS AND DEFICIT

- a) Income for the year ended 31st March, 2010 has decreased by £13,722 to £162,084 compared with £175,806 in 2008/09, a decrease of 7.8%.
- b) Expenditure during the financial year has slightly increased by £610 to £167,029 compared with £166,419 in 2008/09, an increase of 0.03%.
- c) There was a deficit of £4,978 for the year compared with a surplus of £9,397 in 2008/09. The underspend of monies received from The Big Lottery Fund to support the Volunteer Exchange was returned.
- d) Investment income and interest received during the financial year decreased by £5,456 to £306 compared with £5,762 in 2008/09. This was due to the current economic climate and is a decrease of 94.6%.

3 FULL ANNUAL ACCOUNTS

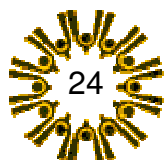
- a) The summary of Financial Statement does not contain sufficient information to give as full an understanding of the results and state of affairs of the Preston CVS. Copies of the full audited financial statements can be obtained, free of charge, by contacting our Chief Officer.
- b) 2009 / 2010 has been a successful year. We recognise that our staff and volunteers are our assets. CVS's good performance is due to their skill, dedication and hard work. Their true professionalism and dedication have delivered excellent service. For future years we have set ourselves challenging target and we will strive to ensure improvements are instigated. It is my pleasure to thank all our staff and volunteers on behalf of the Trustees. On a personal level, I would like to take this opportunity to thank my colleagues, especially the Chairman, Mrs. W. Hogg and members of the Finance and General Purposes Committee for giving their time, expertise, help, suggestions and for support during the year. My special thanks is due to Joan Burrows for her support, hard work, dedication and provision of an excellent service to the Executive Committee throughout the year. Thanks are also extended to Ruth Carter who has provided professional book keeping services throughout the year. Our thanks are also extended to all members for their continuing support.
- c) Preston CVS is committed to making a valuable contribution to society and taking an active role in the community through initiatives. Last but not least I must emphasise the importance of working in harmony with **all our partners** in ensuring that the excellent services provided continues.

Mr. Ahmed Patel
Honorary Treasurer



What PRESTON COUNCIL FOR VOLUNTARY SERVICE (CVS) did in 2009/2010

- Undertook core services
- Supported forty (40) voluntary/community organisations with development work
- Assisted fifty one (51) individuals/groups with funding advice via FunderFinder
- Helped one (1) group to work towards achieving Charitable Status
- Continued to expand our Library resource
- Made media presentations for one (1) local radio stations
- Made presentations about our work to twenty three (23) agencies
- Supported twenty five (25) local events
- Provided CVS promotional/information stands at five (5) local events
- Facilitated the continuing work of the Volunteer Service
- Facilitated a Volunteers Conference
- Organised two (2) events in partnership with other agencies
- Organised fourteen (14) training events
- Facilitated three (3) consultations
- Produced five (5) newsletters with a total circulation figure of 1,800
- Responded to requests for information from
 - Telephone: 2235
 - Visitors: 4043
 - Email: monitoring system to be investigated
- Supported the ACORN Grants Scheme and Tackling Health Inequalities Grant Scheme
- Facilitated the appointment of Voluntary Sector representatives to local committees
- Continued to update the Directory of Local Voluntary Organisations working in Preston
- Continued to update the Funding User Guide and published a revised edition
- Continued to develop a Preston CVS Website in partnership with Preston City Council
- Supported The Rotary Club of Preston with their Stroke Awareness event



- Were involved in the review of Health Services by consultation with voluntary organisations and statutory agencies
- Continued in the development of a Business Plan
- Continued to hold lead responsibility in the Sunshine Children's Centre formerly known as Sure Start Fishwick and St. Matthews
- Provided administrative support to fifteen (15) schemes/partnerships
- Provided secretariat services to three (3) groups
- Provided Recruitment and Selection assistance to one (1) organisations
- Loaned office equipment to nine (9) voluntary/community groups
- Provided meeting room resources for sixty two (62) voluntary/community groups and other agencies
- Provided surgery accommodation for two (2) agencies
- Attended fifteen (15) membership AGM's
- Support the development of the Third Sector Lancashire by participating in meetings and having representation at the Executive Committee/focus group
- Continued to implement Levels One and Two of the Practical Quality Assurance Standard for Small Organisations (PQASSO) and work towards Level Three
- Continued to implement the Investors in People Standard and achieved a post recognition review maintaining the standard up to February 2013
- Achieved the Bronze accreditation of Healthy Workplace Award

SUNSHINE CHILDREN'S CENTRE (FORMERLY SURE START FISHWICK AND ST. MATTHEWS)

Preston CVS has held Lead Organisation status for this Sure Start programme since 2001. The programme received Children's Centre accreditation in Summer 2008 hence a change of name chosen by members of the parents forum. The accreditation gave recognition of the fact that the programme was providing the full range of services to meet the Core offer for Children's Centres. A Children's Centre building has been established at Brockholes Wood School since November 2008.



What PRESTON COUNCIL FOR VOLUNTARY SERVICE (CVS) plans to do in 2010/2011

The CVS will:

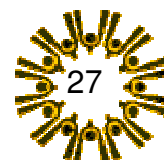
- Continue to provide support and information to the Voluntary Sector, CVS members and others
- Continue to undertake and review Core Services in the light of the views of affiliated members
- Continue to explore the feasibility of establishing a Voluntary Sector Resource Centre/Preston Hub in partnership with other local agencies
- Establish a project to provide further development support for voluntary and community organisations
- Continue to respond to local consultations
- To negotiate with the NHS Central Lancashire and the Second Homes Fund monies to facilitate a Community Grants Scheme
- Continue to work in partnership with Preston Employment Partnership providing a volunteer service to those experiencing worklessness
- Continue to update the Directory of Local Voluntary Organisations working in Preston and publish a revised edition
- Continue to update the Funding User Guide and publish a revised edition
- To continue to implement the Investors In People Standard, the NAVCA membership standard and the NAVAJO standard
- To continue to implement PQASSO Levels 1 and 2 and work towards achieving Level 3
- To explore the feasibility of implementing Work Life Balance
- Work towards the accreditation of the Legal Services Commission Quality Mark
- Catalogue and expand our library resource
- Continue to investigate the need/or not to provide publications in a range of locally used languages
- Investigate the production of CVS publications in other formats i.e. tape, Braille
- Continue to facilitate networking opportunities between voluntary, statutory and private sector representatives



- Continue to be involved in reviews of the local health and social care services - by consultation with voluntary organisations and statutory agencies
- Explore funding to enable continuation of the work of the Volunteer Service and to investigate the employment of further specialist staff
- Continue to purchase equipment to enable improved administration systems and meeting room facilities
- Facilitate a Celebrating Volunteering Event
- Facilitate a Voluntary/Community Sector Reception
- Continue to support local events
- Produce four (4) Newsletters
- Continue to update our Business Plan
- Explore funding to enable the employment of officers to strengthen the support already provided to the sector
- Continue to hold lead responsibility for the Sunshine Children's Centre formerly known as Sure Start Fishwick and St. Matthews
- Continue to further develop partnerships with Age UK Youth Training and HMP Prison Service
- Support the Shell Technology Enterprise Programme by providing a work placement for an Undergraduate Student
- Produce a training programme for 2011 tailored to the needs of our members
- Continue to play an active role in the Lancashire CVS Association (Company Limited by Guarantee)
- Continue to play an active role in Third Sector Lancashire and Volunteering Lancashire
- Work towards the Silver accreditation of the Healthy Workplace Award

WHY JOIN PRESTON CVS?

"I was greatly helped by the team at Preston Council for Voluntary Service. In addition to personal advice they run some great training courses where speakers from various agencies come and pass on most useful information. The Funding User Guide is a most useful publication also. If you are a voluntary organisation, I strongly recommend that you join the CVS (Preston HIV Support Team).



Preston Council for Voluntary Service

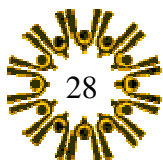
Volunteer Service

Thinking of Volunteering?

**INTERESTED? THEN WHY NOT FIND OUT MORE
ABOUT VOLUNTEERING OPPORTUNITIES.....**

.....The Volunteer Service can put you in touch with a whole range of voluntary organisations-all of whom depend on volunteers to achieve their objectives.

So - why not give us a call on **(01772) 251108** to arrange a one-to-one interview to discuss your interests and what volunteer opportunities there are that match these, or - just call in.



WHAT IS A CVS?

A Council for Voluntary Service (CVS) is formed and run by local voluntary and community groups

CVS's exist to promote and develop the effectiveness of voluntary action, by:-

- ❑ providing support services such as information, advice and training
- ❑ identifying new needs and developing initiatives for meeting them
- ❑ promoting partnership between statutory and voluntary sectors in the delivery of welfare and other services
- ❑ supporting innovation, accountability and good practice in local services
- ❑ encouraging local groups and organisations to put forward their views on local and national policies and decisions that affect them
- ❑ creating and promoting fora and channels used by government and other bodies to consult the community
- ❑ providing these supports in a special way and with particular values; working with people, groups and communities in a flexible, open way and challenging inequality.

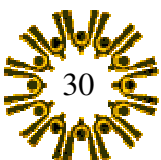
MEMBERSHIP CRITERIA

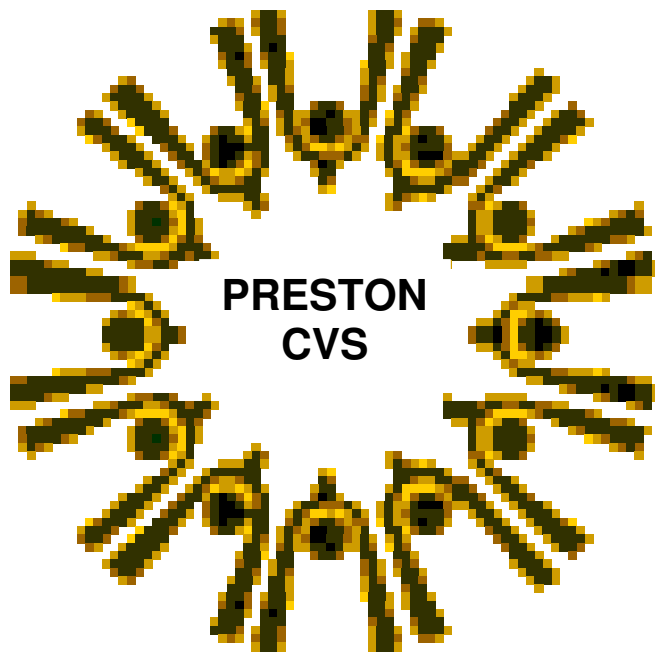
- To be a member of Preston CVS an organisation must:-
 - have a constitution or list of rules to ensure the group works in a democratic way
 - agree to abide by the CVS Equal Opportunities Policy
 - have appropriate financial safeguards in place
 - be in sympathy with the aims and objectives of the CVS
 - be approved for membership by the CVS Management Committee

MEMBER BENEFITS

It's £10 to join the Preston CVS, and involves no more than having a written aim or constitution, which complies with our own Charitable Status, a demonstration of sound financial practices, details of any management committee and an Annual Report if available. The benefits are well worth it!

1. **Free** directory of voluntary sector organisations in the Preston area, an invaluable aid to creating partnerships and avoiding duplication of effort.
2. **Free** quarterly newsletter giving information and an opportunity to contribute and highlight *your* organisation.
3. **Free** information on anything from setting up a charity to getting funding.
4. **Free** information sheets and use of an extensive resource library of books and reports relevant to the voluntary sector.
5. **Free** up to the minute relevant information mailed to your organisation.
6. **Free** meeting room available for small unfunded groups and a cost charge for others.
7. **Free** Funding User Guide, an invaluable aid to funding in Preston, Lancashire and the North West region.





INVESTOR IN PEOPLE

